

CITY OF UPPER ARLINGTON
COMMUNITY IMPROVEMENT CORPORATION
MEETING MINUTES

THURSDAY, JANUARY 21, 2010

Vice President Chris Widing called the meeting to order at 4:02 p.m. at the Upper Arlington Chamber of Commerce, 2152 Tremont Center

MEMBERS PRESENT: Virginia Barney
Frank Ciotola
Becky Hajost
Robin Lorms
Phil Markwood
Clark Pritchett
Ted Schindler
Chris Scott
Wade Steen
Chris Widing
Jake Will
Erik Yassenoff

MEMBERS ABSENT: James Sisto
Jim Jennings

ALSO PRESENT: Jeanine Hummer, City Attorney
Matthew Shad, Economic Development Director
Suzanne Beach, Executive Secretary

Chris Widing requested a motion to approve the December 17, 2009 minutes. Clark Pritchett motioned. Virginia Barney seconded. Motion carried unanimously.

Chris Scott presented the monthly and the annual bank reconciliation report. Finance report accepted.

Matthew Shad stated that Wengerd Marketing and Dynamit contracts expired in December. He requested the Boards "nod" to bring contracts and scope of services for 2010 to the February Meeting.

COMMITTEE REPORTS:

Chris Widing explained to the new members the framework around the committees and the CIC Advisor list. Members were asked to look at 2010 Work Plan and sign up for one of the committees. Matthew Shad will email the Committee spreadsheet and the Advisor list to the members for review. Members can think about which committee they would like to serve on and also look at the Advisor list. The committee list will be finalized at the February Meeting. Members can send any updates to the Advisor list to Matthew Shad or Suzanne Beach.

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Robin Lorms stated that the Marketing Committee's charge is to bring potential business opportunities back to the CIC. One of the Economic Development tools can provide funding to existing office space to upgrade with an elevator or other ADA compliant mandates. Matthew Shad will provide an analysis of the rate of return when using this type of an incentive.

The members of City Council that serve on the CIC would then be responsible for discussing with the other members of City Council any upcoming developments. Frank Ciotola would like City Council and the CIC to participate in a retreat to figure out a way for the CIC to present incentives, loans, new tools for businesses to City Council. One of the as a part of the marketing committee

a) Communications Committee Update

The Communications Committee had a presentation at the Tri-Village Rotary on Wednesday, January 20, 2010. Chris Scott asked the members to continue to recommend venues for the committee to present facts on Economic Development. Erik Yassenoff suggested the committee do a presentation to the North West Kiwanis Club.

Matthew Shad reminded the members of upcoming events. The State of the City will be held Monday January 25th at the Municipal Building and the Upper Arlington Chamber of Commerce Annual Event is Saturday, January 30th at Hastings Middle School. The CIC will have a table at both events.

Matthew Shad stated that Lori Wengerd is working on completing the CIC Annual Report. It will list the CIC accomplishments for the past ten years. On February 4, 2010 Matthew Shad will be presenting to the Upper Arlington Leadership Group information about the CIC.

OLD BUSINESS:

a) 2010 Work Plan

The Work Plan was provided to the members. Matthew Shad stated that there is a potential for a Business Incubator – Co-Working Facility in a vacant space on Lane Avenue. Matthew is looking into a IEDC Loan Grant for this location. There is an opportunity for the CIC to lease/own the space. The location could have a community room. Phil Markwood and Robin Lorms will work on getting a cost per square foot with fire suppression costs for various locations and bring back to the Marketing Committee. Matthew Shad, Phil Markwood, Robin Lorms and Becky Hajost will work together on the committee.

b) TREX Policy

Matthew Shad will present the TREX Policy to City Council on February 1, 2010. He encouraged members to attend and speak to the policy at the Council Meeting.

NEW BUSINESS:

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Matthew Shad informed the members that 3518 Riverside Drive, EMC2 is proposing the addition of a laboratory. The incentive request will be presented at the February Meeting.

EXECUTIVE SESSION:

Chris Widing requested a motion to enter executive session under the provisions provided under ORC 1724.11 Virginia Barney motioned. Jake Will seconded. Suzanne Beach took roll call: Virginia Barney – yes, Frank Ciotola – yes, Becky Hajost – yes, Robin Lorms – yes, Phil Markwood – yes, Clark Pritchett – yes, Ted Schindler – yes, Chris Scott - yes, James Sisto – absent, Wade Steen – yes, Chris Widing – yes, Jake Will – yes, *Erik Yassenoff – yes. The Board entered executive session at 5:20 p.m.

*Erik Yassenoff left Executive Session at 5:22 p.m.

Declared out of Executive Session at 5:41 p.m.

OTHER BUSINESS:

Matthew Shad reminded the members again of upcoming opportunities to support the work of the CIC at the City Annual State of the City Event January 25th, the TREX Policy presentation to City Council on February 4, the UA Chamber Annual Event on January 30th, and the Tech Columbus Event on February 4th.

ADJOURNMENT:

Having no further business the meeting adjourned at 5:47 p.m.